
















Interwrite Workspace Software Basics

Basic Toolbar Options:

Minimize Toolbar		Workspace Menu	
Lesson Mode		Mouse Mode	
Selection Tool		Pen Tool	
Highlighter		Eraser	
Undo		Clear	
Blank Page		Blank Grid	
Save		Toolbox	
Exit			

- There are four different operation modes you can use with Workspace. To view Workspace Modes that are not automatically visible on the toolbar, click the Toolbox icon.
- To save any annotations, pages, etc., click on the Save icon. Pages are saved to the Interwrite Workspace folder in your home folder (H drive).
- When closing Workspace software, you will be asked if you want to save changes.

Workspace Modes

Interwrite Workspace is run in one of four operational modes, **Lesson Mode**, **Office Mode** (Windows only), **Annotate Over Desktop Mode**, and **Mouse Mode**.

Workspace Tools are categorized as Annotation Tools, Editing Tools, Page Tools, Presentation Tools, Multimedia Tools, Navigation Tools, File Management Tools, and Setup Tools. The Interwrite Workspace Help file describes all of these tools in detail and can be accessed from the Workspace Menu.

Lesson

Lesson Mode makes the full set of Workspace tools available to create lessons and presentations and to annotate the pages of those lessons and presentations.

Office

Office Mode makes it possible to interact directly with the native files of the Microsoft Office suite of products, PowerPoint, Word and Excel.

Annotate Over Desktop Mode

Annotate Over Desktop Mode allows you to annotate over running videos, movies, TV shows, and Flash applications.

Mouse Mode

Mouse Mode allows you to use your Interwrite Pen II as a mouse to run applications and access the Internet.



Basic Tips

- The Exit icon on the Toolbar will close the Workspace Software
- If you are not interested in saving annotations, it is easier to go between Annotate Over Desktop Mode and Mouse Mode
- The Toolbar can be moved anywhere on the screen by clicking on it and dragging it
- To add and/or delete tool icons that appear on the Toolbar, click the Workspace Menu icon, select Preferences, and select the Customize Toolbar tab